



Wincanton Swimming Club



## Membership Pack 2024



# Welcome to Wincanton Swimming Club.

This introduction pack encloses the key information and forms that you, or your child, needs to get swimming with us. Please read all of the content and return the completed forms to a coach.

## Pack Contents:

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  6. Club Swim-Kit Requirements
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    - Medical & Emergency Contact Form
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- } **(Complete & Return)**

## Communications:

The club will disseminate information on club swimming, events, and key topics via email, to the address you provide on the membership form.

For club news, you can follow us on Facebook: [@WincantonSwimmingClub](#). Parents & Members may also join the 'closed' Facebook group ([@Wincanton Swimming Club – Parents & Members Group](#)) for regular communication on club events and alerts (including pool closures etc).

If you have any further questions about your swimming, please ask a coach or email: [WincantonSwimmingClub@gmail.com](mailto:WincantonSwimmingClub@gmail.com)

*Many thanks*

*Wincanton Swimming Club*



## Providing a safe environment

Wincanton Swimming Club is affiliated to Swim England, the national governing body for Swimming. We adhere to Swim England's club operating and safeguarding rules and guidance: WavePower<sup>1</sup>.

The club's own Constitution, Safeguarding and Equality & Diversity Policies can be found on the club website ([WincantonSwimmingClub.co.uk](http://WincantonSwimmingClub.co.uk)).

Our coaches are qualified to Swim England standards, with all poolside staff 'Safeguarding' Trained and DBS checked.

### Welfare Officer:

The club has a Welfare Officer, available for guidance or to assist if you have a welfare or safeguarding query or concern.

Wincanton Swimming Club's Welfare Officer is:

**Welfare Officer:** Jaki Farrell

**Contact:** [WincantonSwimmingClubWelfare@gmail.com](mailto:WincantonSwimmingClubWelfare@gmail.com)

### To safeguard all members, we insist:

- **No mobile phones are to be used in the pool's changing area.**
- Parents / Carers remain responsible for their children in the changing area, before and following training sessions.
- Parents / Carers will ensure swimmers are collected immediately after training sessions, or take responsibility where swimmers make their own way home etc.

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<sup>1</sup> Swim England WavePower Policy 2024: <https://www.swimming.org/library/documents/6383/download>



# Membership Consents

## Data Protection Statement – Privacy Policy:

In compliance with the General Data Protection Regulation 2018, we confirm: All data collected on the membership and medical forms will be transferred to the club's 'Swim Club Manager' application for the purposes of club administration and swimmer welfare. In addition, some information will be disclosed to Swim England for registration purposes.

Personal data will be held securely and kept up to date by authorised club staff; it will be accessed and used only in connection with club activities.

Information held may be disclosed to the Data Subject (yourself, or a parent/carer if the data subject is under 18). Please also note this information will be passed on without consultation if there is a legal requirement to do so, or if there is a risk of harm or threat to life.

Please notify the club if at any time the submitted membership or medical details change, by contacting the WSC Membership Secretary.

A copy of Wincanton Swimming Club's Privacy Policy is available from the club's website.

## WSC Photographic Policy:

**To safeguard all members, mobile phones are not to be used in the pool's changing area.**

To recognise swimmers' achievements and promote the club, Wincanton SC will take photos / film of individuals and groups of swimmers (including those under the age of 18). Images will be taken and published in line with the Swim England Photography Policy (WavePower).

The club requires consent to take and use photos / film. For swimmers under 18, Parents/Carers have a right to refuse agreement to their child being photographed.

Please note you can withdraw your consent in writing to the club Welfare Officer at any time.

A copy of Wincanton Swimming Club's Photographic Policy is available from the club website.

## Loco Parentis Action (Under 18s Only):

Coaches will be responsible for the health, safety and welfare of all swimmers, under 18, when poolside at Wincanton SC. Coaches will act as deemed necessary, taking reasonable measures under all circumstances for the purpose of safeguarding members' welfare. This includes taking action to obtain urgent treatment where, in the opinion of competent medical authority, it would be contrary to a member's interest for any delay to be incurred by seeking Parental / Carer consent.

## Changing Area Parental / Carer Responsibility:

The changing area at Wincanton Sports Centre is an uncontrolled area. As some club training sessions adjoin Public Swimming sessions, it is likely that members of the public will be present in the changing area as club members enter to change. Parents / Carers should be aware of this, and note that the club recommends Parents / Carers maintain supervision of their children until swimmers enter the poolside.

## WSC Code of Conduct:

WSC strives to ensure ALL members participate in an environment where respect and tolerance is observed. To achieve this, we insist as a condition of continued membership that all Swimmers, Parents/Carers, Coaches & other Staff agree with our Codes of Conduct at all times.



## Code of Conduct - Swimmers

As a member of Wincanton Swimming Club, we understand you have the right to:

- Enjoy the time you spend with us and know that you are safe.
- Be told who you can talk to if something's not right.
- Be listened to.
- Be involved and contribute towards decisions within the club.
- Be respected by us and other team members and be treated fairly.
- Feel welcomed, valued and not judged based on your race, gender, sexuality, faith or ability.
- Be encouraged and develop your swimming skills with our help and support.
- Be looked after if there's an accident or injury and have your parents / guardians informed, where appropriate.

As a member of Wincanton Swimming Club, we expect you to:

- Keep yourself safe by listening to your coach or teacher, behave responsibly and speak out when something isn't right.
- Take care of our equipment and premises as if they were your own.
- Make it to training and competitions on time. If you're running late, let a member of the club know.
- Make your coach or teacher aware if you have any difficulties attending training or competitions.
- Not wander off, or leave training or a competition without telling your coach, teacher or team manager.
- Bring the right kit to training and competitions.
- Follow the rules of the club at all times.
- Listen to what your coach or teacher is telling you at all times and obey instructions given.
- Do not obstruct others from swimming or completing their training.
- Do not pull on the ropes as this may injure other swimmers.
- Think about what you are doing during training and if you have any difficulty discuss it with your coach at an appropriate time.
- If you have any problems with the behaviour of fellow club members report them at the time to an appropriate adult.
- Respect the privacy of others **especially in the changing rooms.**



## Behaviour:

- Make Wincanton Swimming Club a fun, happy, friendly and welcoming place to be.
- Respect and celebrate difference in our club and not discriminate against anyone else on the grounds of age, gender, race, sexual orientation, faith or ability.
- Understand that the use of abusive or inappropriate language, bullying, physical violence or any other behaviour which hurts others will not be tolerated by the club.
- Do not use any device to take photographs or footage of others in the changing rooms or cubicles.
- Report any concerns you have about others taking photographs or footage of others in the changing rooms or poolside.
- Understand that poor behaviour may result in the club taking disciplinary action against you. Any behaviour which may be a criminal offence will be reported to police by the club.
- Report any incidents of bullying or unkind behaviour to the club, even if you're just a witness.
- Treat other children with respect and appreciate that everyone has a different level of skill or talent.
- Support and encourage your team-mates, tell them when they've done well and be there for them when they are struggling.
- Respect the swimmers competing for other teams at competitions.
- Respect the committee members, coaching and teaching team and all volunteer helpers at the club.
- Get involved in club decisions, it's your sport too.
- **Do not use a mobile phone for any purpose in the pool's changing area.**

Breaches of this Code of Conduct may result in disciplinary action being taken against you by the club committee.



## Code of Conduct - Parents / Guardians

As a parent / guardian of a member of Wincanton Swimming Club, we understand you have the right to:

- Be assured that your child is safeguarded during their time with us.
- Know how to access our club policies, rules and procedures, at: [www.wincantonswimmingclub.co.uk/membership.html](http://www.wincantonswimmingclub.co.uk/membership.html)
- Know who the Welfare Officer is and how to contact them:  
**Club Welfare Officer:** Jaki Farrell  
**Contact:** [WincantonSwimmingClubWelfare@gmail.com](mailto:WincantonSwimmingClubWelfare@gmail.com)
- Know that any concerns about your child's welfare will be listened to and responded to.
- Know what qualifications and training those with responsibility for your child have.
- Be informed of problems or concerns relating to your child, where appropriate.
- Know the procedure should your child be involved in an accident or become injured.
- Provide your consent or otherwise for photography and trips away.
- Make a complaint to the club committee or Welfare Officer (as appropriate).

As a parent / guardian of a club member, we expect you to:

- Make sure your child has the right kit for training and competitions as well as enough food and drink.
- Ensure your child arrives to sessions on time and is picked up promptly.
- Inform us if you're running late to collect your child or if your child is going home with someone else.
- Complete all consent, contact and medical forms and update us as soon as practicable if anything changes.
- Maintain a good relationship with your child's coach or teacher.
- Tell us if you wish to talk to us about any concerns regarding your child. We will arrange a mutually convenient time so you can talk to us.
- Not enter poolside or interrupt training or competitions unless in an emergency situation.



## Behaviour:

- Remember that children get a wide range of benefits from participating in sport, like making friends, getting exercise and developing skills. It's not all about wins and losses.
- Behave positively as a spectator at training or competitions and treat others with respect.
- Give encouragement to your child and tell them when they've done well and provide support when they are struggling.
- Respect and celebrate difference in our club or activity and not discriminate against anyone else on the grounds of gender, race, sexual orientation, faith or ability.
- Respect the children and adults competing for other teams at competitions.
- Respect the committee members, coaching and teaching team and all volunteer helpers at the club.
- Understand that the use of abusive or inappropriate language, bullying, physical violence or any other behaviour which hurts others will not be tolerated by the club.
- Understand that poor behaviour may result in the club taking disciplinary action against you. Any behaviour which alleges a criminal offence will be reported to police by the club.
- Talk to your child and ensure they understand the rules of the club and the sport.
- Ensure your child understands their Code of Conduct.
- **Do not use a mobile phone for any purpose in the pool's changing area.**

Breaches of this Code of Conduct may result in disciplinary action being taken against you by the club committee. Continued issues and repeated breaches may result in parents / guardians being asked not to attend the club.





# Club Fees & Payments

Wincanton Swimming Club strives to minimise its costs, recognising the value that affordable swim training offers our members. We review our fees periodically to ensure the club operates in a sustainable manner to cover pool hire, training, and Swim England affiliation costs.

## Standing order details:

Fees are payable monthly by standing order to the WSC Bank Account:

**WSC Bank Details:**    **Sort Code: 30-93-45**  
                                  **Account Number: 00999629**

Please enter the Swimmer's name as reference.

## 2024 fees (Effective from 1 Jan 24):

### Juniors (8-17):

When do I swim	Weekly Pool Time	Monthly Fee:
Thursday	1 hour	£17.50
Sunday	1 hour	£17.50
Thursday & Sunday	2 hours	£20.00
Thursday & Friday	2.5 hours	£30.00
Friday & Sunday	2.5 hours	£30.00
Thursday, Friday & Sunday	3.5 hours	£30.00

\* 3rd Child Discount: £5.00

### Masters (18+):

When do I swim	Weekly Pool Time	Monthly Fee:
Thursday	1 hours	£20.00
Thursday & Sunday	2 hours	£25.00

*'Occasional Swimmer' membership is available for Masters who wish to be SE registered, but attend WSC training sessions infrequently (less than 4 months per year). See club website (membership section) for price details.*

**Extras:**    **Joining Fee:** One-off Enrolment Fee:    £10  
*The one-off joining fee (£10) covers initial registration with Swim England at 'Club Train' (Cat 1) level.*



**Club Hat:** You'll get a Club Swim Cap for free when joining. Extra caps, or replacements can be purchased: £5

**Swim England Club Compete (Cat 2):** If required when joining, registration to Level 2 (Club Compete) shall be covered in full. Each year afterwards, Club Compete is enabled by a £10 contribution.

Membership queries, or clarification on fees can be sent to:

[wincantonswimmingclub@gmail.com](mailto:wincantonswimmingclub@gmail.com).



# Club Kit Requirements

The Swim Club requests that all members **bring their own swim-training kit** to each session. New Joiners require only the correct Swim attire and Water bottle at first, the remaining items should be purchased and brought within 6-weeks of joining.

The **minimum kit requirements** are listed below, with some examples & suppliers. Please feel free to purchase from other suppliers etc - and if you are unsure, please come back to us and ask:

## Swim Attire:

- Goggles (not mask-type)
- Costume, Jammers or Trunks (not shorts)
- Club Swim Cap

## Water Bottle

- Full of water (not juice)

## Kit Bag (Net)

- [SwimPath - Speedo Mesh Bag](#)
- [SwimPath - Arena Team Mesh Bag](#)
- [ProSwimwear - Maru Mesh Bag](#)
- [ProSwimwear - FINIS Mesh Bags](#)
- [Simply Swim - Mesh Bag](#)

## Kick Board

- [SwimPath - Kickboards Aqua-speed](#)
- [SwimPath - Kickboards Arena](#)
- [ProSwimwear - Maru Two Grip Kickboard](#)
- [ProSwimwear - Speedo Kick Board](#)
- [Simply Swim - BECO Kickboard](#)

## Pull-Buoy

- [Pull Buoys - Training Aids and Equipment – SwimPath](#)
- [Pull Buoys for Swimming | Pull Buoy Store | ProSwimwear](#)

## Fins (Short blade) - Sized to fit

- [Swim Path - Aqua-Speed Fins](#)
- [Simply Swim - Maru Training Fins](#)
- [ProSwimwear - Arena Powerfins](#)



# MEMBERSHIP FORM

## SWIMMER DETAILS:

Swimmer's Name:	First Name:	Last Name:
Known as: (if different to above)		
Date of Birth: (Day / Mth / Yr)	/ /	
Gender	Male <input type="checkbox"/> Female <input type="checkbox"/> Prefer not to say <input type="checkbox"/> Other <input type="checkbox"/>	

## CONTACT DETAILS:

Parent/Carer's Name: (if under 18)			
Address:			
		Postcode:	
Email Address:			
Telephone	Mob:		
	Home:		

## SWIM SESSIONS:

Which sessions will you/your child attend.	Thursday	Friday	Sunday
1. Can be adjusted at a later date. 2. Sessions attended determine fees due.	6-7pm (Junior Squad) <input type="checkbox"/>	7 - 8:30pm (Competitive Dev) <input type="checkbox"/>	4-5pm (Masters 18+) <input type="checkbox"/>
	7-8pm (Senior Squad) <input type="checkbox"/>		4-5pm (Junior Develop) <input type="checkbox"/>
	8-9pm (Masters 18+) <input type="checkbox"/>		5-6pm (Junior / Seniors) <input type="checkbox"/>
Is the Swimmer registered with another swim club?	Yes / No	If Yes, Name of other Club:	
		SE Number: (if known)	



# MEDICAL & EMERGENCY DETAILS

Swimmer Name:	
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## EMERGENCIES:

I (BLOCK CAPITALS)..... give permission for the Coach or authorised person to give immediate necessary medical treatment.

Signature .....(Parent/Carer if under 18) Date.....

Emergency Contact 1 (Name & Tel No)	
Emergency Contact 2 (Name & Tel No)	

## MEDICAL DETAILS:

Medical Conditions:	
Allergies:	
Details of regular medication taken:	
Additional relevant information: <i>Please provide details of conditions that may affect swimming such as: Dyspraxia, Dyslexia, Autistic Spectrum Disorders or ADHD.</i>	

Doctor / Surgery Name:	
Doctor's Tel No:	



# MEMBERSHIP CONSENT

Swimmer Name:	
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## MEMBERSHIP ACKNOWLEDGEMENT & CONSENT:

<b>Loco Parentis Rights (Under 18s Only).</b> Wincanton SC will act with delegated authority, when a parent / carer is not present, to safeguard all members' health & welfare as set out above.	Yes <input type="checkbox"/>
<b>I Consent: Photo &amp; Film Use.</b> Wincanton SC may take and utilise photos / film for training or promotional purposes including publication on the club website, social media, print media.	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>I Consent: Name Use in Publicity.</b> Wincanton SC may utilise my / my child's name for promotional purposes on club website, social media, print media.	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>I Consent: Swim England Registration &amp; Displaying Times.</b> Wincanton SC will share some submitted data with Swim England as set out above. Swim England will display licenced times online.	Yes <input type="checkbox"/>
<b>I Consent You Can Store My Information.</b> Wincanton SC will hold the submitted personal data as set out above. In addition, I give the club permission to contact me about club activities.	Yes <input type="checkbox"/>

1. I accept the terms stated in this form, and confirm that I consent as indicated above.
2. I am aware of Wincanton Swimming Club's Welfare Policy and Contacts.
3. I have read, understand and agree to comply with the club's:
  - a. Club Constitution and Policy,
  - b. Members' & Parents' Codes of Conduct (included in this pack),
  - c. Swim England Wavepower guidance (linked on the club website).
4. I will ensure that all fees, including enrolment fee and competition entry costs are paid in full in the calendar month they are due.
5. I will supply up to date contact & medical details where the above information changes.

Signature .....(Parent/Carer if under 18) Date.....