



WINCANTON SWIMMING CLUB COMMITTEE MEETING
SUNDAY 27TH APRIL 2014 AT 7PM

WINCANTON SPORTS CENTRE, WINCANTON

AGENDA

- 1 INTRODUCTION & ACTIONS
- 2 APOLOGIES
- 3 CHAIRMAN'S REPORT
- 4 TREASURER'S REPORT
- 5 SECRETARY'S REPORT
- 6 MEMBERSHIP SECRETARY'S REPORT
- 7 ACTIVITY REVIEW:
JUNIOR SWIMMING – gala see AOB
MASTERS SWIMMING- coach succession planning
SATURDAY SOCIAL SWIMMING
- 8 WELFARE – do we need an impendent person as welfare officer
- 9 AOB:

Club Hoodies

BDLSA Postal Swim

Jurassic Gala 1 – St Marys, Shaftesbury

Jurassic Gala 2 – HMS Heron

Jurassic Gala 3 – Bridport Sports Centre
- 10 MEETING CLOSURE



MEETING MINUTES - SUNDAY 27TH APRIL 2014 AT 7PM

ATTENDEES

Tracey Burden (TB)
Julia Ingram (JI)
Colin Lovegrove (CL)
Phil Merritt (PM)
Alan Morris (AM)
Gavin Munney (GM)
Adele Parham (AP)
Heidi Pullyblank (HP)
Caroline Tuson (CT)
Adrian Webb (AW)

1 INTRODUCTION

Actions from previous meeting on 26/01/14:

1-TB to investigate the breakdown of ages in the 6-7 session to identify swimmers who are at secondary school and should be at the 7-8pm session-CLOSED

2-Visit to Shaftesbury – CL, GM & AM- Mon/Wed in Feb.? CL to arrange a date. -CLOSED

3-CL to investigate what we have to do to get the club up to the ASA swim21 level and report to the committee. ONGOING

4-TB to ask Michelle Pike if she will take the register on Thursday and Sundays. CLOSED

5-Benefits of fins, add a request for Fins to the newsletter – AP to add CLOSED

6-Club shop person to be identified on the next newsletter – AP to add.-CLOSED

7-Update on the contact details needs to go on the poolside board to remind parents – CL - CLOSED

2 APOLOGIES

Claire Ratcliffe

3 CHAIRMAN'S REPORT



CL has started the process of going through the information leading to Swim21 accreditation.

Welfare has immediately come up as an issue with the current welfare officer (AP) also acting as a coach. A new person needs to be elected into the welfare officer role.

The role has traditionally had a low profile, with only had one real issues within 10 years of operating the role.

Colin also outlined the contents of the Swim21 file and the types of subjects that have to be covered to achieve swim21 accreditation.

A decision may have yet to be made on how far we go in the process, either way there remains some useful information

We have dropped the waterpolo name from the club title, it will remain dormant until the waterpolo section becomes active again.

4 TREASURER'S REPORT

PM provided a print-out of the current statement (copy attached to the minutes).

Spend and income is currently as budgeted, the club appears in a healthy financial state.

5 SECRETARY'S REPORT

Insurance documentation presented, there is a need for an accident book available from HMSO to cover any offsite activity (external Shaftesbury gala and splash/dash)

6 MEMBERSHIP SECRETARY'S REPORT

Membership remains static ad 90 juniors (36 on Sunday).

Dates as calendar details below.

ASA membership fees have gone up to £29.75 for Cat2, we charge the occasional swimmers £30 (allow these individuals to compete), this should go up to £35.

7 ACTIVITY REVIEW:



JUNIOR SWIMMING

Sundays: 36 regular swimmers with standing orders

Moving swimmers on Thursday from the first to second session is currently causing some anxiety for a couple of parents. There appears not to be limited space in the second hour to allow moves upwards. The coaching team will try to make the top lane in first hour work harder.

Coaches meeting held on 10th of January. A 14 week rolling programme has been agreed to combine Thursdays and Sundays. This includes some longer timed swims and a rotating theme each evening on a particular stroke.

MASTERS SWIMMING

At the royal Navy gala we had a good number of swimmers in attendance and came second in the visiting club trophy behind a large contingent of swimmers from Basingstoke Bluefins. Two swimmers won their age group points cups. The club needs to look long term for a successor to Lindsay Lant as masters coach as she is starting to find the commitment to coaching more challenging. AM stated that he would be happy to step into the roll and it was agreed that he should be the successor.

SATURDAY SOCIAL SWIMMING

Numbers are stable and costs are being covered by the numbers of swimmers currently on using the session.

8 WELFARE

No incidents to report but a need to replace AP for good governance reasons as discussed during the chairman's report.

9 AOB:

9.1 Club Hoodies

Sizing was raised again by CT as there appears a gap between sizes. CT will review stock and liaise with Phil on ordering.

9.2 BDLSA Postal Swim



Completed on Sunday 23rd February, it proved difficult to run across two consecutive hours, better one hour on a Thursday and one hour on a Sunday or two hours across a Thursday.

9.3 Jurassic Gala 1 – St Marys, Shaftesbury

- Feedback (in no particular order):
- Good value
- The Raffle took £170 pounds
- Cramped for the no. of people (circa 300).
- Spectators on additional benches & floor
- Swimmers on window sills and floor
- Only 6 additional benches available
- Shoe storage ok
- Loudspeaker ineffective (feedback and distortion) although fully functional before the masses arrived – suggest hiring one in future.
- Bag storage – in future force swimmers to store bags in changing area.
- No. of toilets 2 but little different to the Oxley.
- 2 people ill, one vomited and one fatigue/heat stroke both incidents dealt with in a satisfactory manner.
- Good referee/timekeeping team
- Do we pay/thank you cards for the referees
- Starting worked well
- Staff on site very helpful, we need to thank Beverly and her team.
- Slow to start the warm-up
- Good access and parking
- Queuing to get in, forced visitors to wait outside during set-up and getting raffle/programmes ready.
- Presentation outside – limited space inside and very hot (suggest heating is turned off from Saturday lunchtime)
- Team selection – we need to decide how we engage to get swimmers involved in galas in the future.
- Single point of contact for gala activity in the future CL nominates Mrs Lovegrove!
- Register of swimmers has flushed out the membership issues with a couple of swimmers swimming who have not officially joined the club.



9.4 Calendar

See below.

9.5 Date of next meeting

The Next meeting will be the AGM on Sunday 6th of July 2014.

MEETING CLOSURE 21:00

27/04/14 Actions:

1-CL to ask Mrs Pike to join the committee

2- CL to speak to Mrs Farrell about her youth work and becoming club welfare officer.

2-GM to obtain Accident book

3-CL to liase with the school about the evening splash and dash event.

4-GM - Cards to gala officials (Graham Cockerill//Gerry Hake)

5- AP - Calendar dates for newsletter ;

Jurassic gala 2 Yeovilton – 10th May 1pm

Jurassic gala 3 Bridport– 21st June 5pm

Jurassic gala 4 Bridport –12th July 4pm

Half term dates – No swimming Sunday 25th of May, Thursday as normal

Last Thursday of summer term 17th July

Last Sunday of summer term 20th July

Summer season Thursday 24th July until Thursday 28th August , 7-8pm juniors and 8-9pm Masters

Splash and Dash provisionally 7th of September

First Sunday swim of Autumn period 15th September?

County Development meet provisional date 4/5th October



WINCANTON SWIMMING CLUB

STATEMENT OF ACCOUNT AS OF 27 APRIL 2014

| | DEBIT | CREDIT |
|---|-------------------|----------------------|
| Treasurer's (current) Account statement 10 April 2014 | | <u>£ 5,543.05</u> |
| Cheques not cashed: | | |
| LED Leisure (Feb Pool) | £ 850.50 | |
| LED Leisure (Mar Pool) | £ 1,464.75 | |
| | | |
| Total not cashed | <u>£ 2,315.25</u> | |
| | | |
| Total credit 10 April - 27 April 2014 | | <u>£ -</u> |
| | | |
| Treasurer's Account balance (27 April 2014) | | <u>£ 3,227.80</u> |
| Business Reserve Account statement 13 May 13 | | £ 2,050.30 |
| <i>18/3/14 transfer</i> | | £ 1000.00 |
| Business Reserve Account balance (27 April 2014) | | <u>£ 3,050.30</u> |
| | | |
| Total Club Banked Assets (27 April 2014) | | <u>£ 6,278.10</u> |

ANTICIPATED EXPENDITURE UNTIL 31 MAY 2014

| | |
|--|-------------------|
| April Pool Fees @ £47.25/hr (18 Hrs) | £ 850.50 |
| Lindsay coaching Mar - May (12 sessions @ £13/session) | £ 156.00 |
| Gala Hire | £ 120.00 |
| May Pool Fees @ £47.2/5hr (26 Hrs) | £ 1,228.50 |
| Total anticipated expenditure | <u>£ 2,355.00</u> |

ANTICIPATED CREDIT UNTIL 31 MAY 2014

| | |
|--------------------------|-------------------|
| May Standing Order Fees | <u>£ 1,200.00</u> |
| Total anticipated credit | <u>£ 1,200.00</u> |